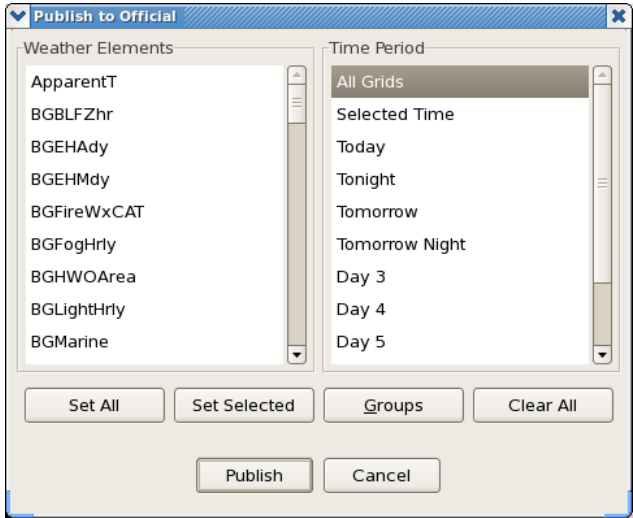
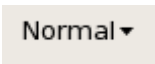


Publishing Grids

You can publish grids once you have made edits to them and determined they are within collaboration thresholds with your office.

| Step | Action | Notes |
|------|--|--|
| 1 | Click Products from the Menu Bar. | |
| 2 | Select Publish to Official . | |
| 3 | <p>Select the elements and time period you wish to publish from the Publish to Official dialog (image below).</p>  | <p>Note that the weather elements loaded in the Grid Manager are already selected in the Weather Elements column, and the All Grids time period is the default Time Period selection.</p> |
| 4 | <p>Click Publish.</p> <p>Result: The grids are published.</p> | |
| 5 | <p>Verify this by changing the Grid Display mode, which can be done by:</p> <ol style="list-style-type: none"> 1. Clicking the Grid Display Mode button (image below). 2. Click Published.  | <p>Recently published grids appear with a green color in the Grid Manager.</p> |